Confirmation Report

PhD Student

June 24, 2015

Note: The confirmation committee is comprised of researchers from a variety of fields, who may not know anything about your particular research area. Write the report with them in mind, so that the aims and background are clear for a non-expert.

1 Administrative Details

- *Project title*

- *Names of advisors*

- *Starting date*

- *Periods of interruption or time spent elsewhere*

- *Details of the sources of funding for your project, including scholarship(s)*

2 Aims

- *Brief non-technical summary of the aim(s) of your project*

3 Background

- *Introduction to the research topic for the non-expert*
  - *include a brief literature review, with references[1, 2]*
  - *identify gaps in current knowledge*
  - *identify others working in your field, including any competitors*
- *Say why the topic is important (significance)*
- *Say how your methods are novel (innovation)*

4 Approach, Methods and Timeline

- *Describe all the main steps needed to complete the project, including those already done*
  - *identify the progress made already*
  - *outline the main challenges and explain why your methods are appropriate*

- *include a proposed chapter outline for your thesis*

- *Include a detailed timeline of your plans for the remainder of the project including when papers and thesis chapters will be written*

  - *What is your contingency plan if something goes wrong?*

  - *Indicate what format you plan to write your thesis in (monograph or papers or a combination; see UQ guidelines)*

5   Outputs

- *List conferences and meetings attended*

- *List all presented talks and posters*

- *List all written work produced (not just papers)*

References

[1] First Important Paper

[2] Second Important Paper